# Application Process: Conceptual Art and Artistic Research through World-building (Masterclass)

## Requirements

- Curriculum Vitae and Artistic Background

- Motivation Letter

- Portfolio or Initial Project Idea

All applications must be submitted in full, either in German or English, via email to buero@zeichenfabrik.at.

## Portfolio Guidelines

- **Content:** Applicants should include 5–10 samples of their recent work or an initial project idea that reflects their artistic interests and conceptual thinking.
- **Format:** Acceptable formats include digital files (PDF, JPEG) or a link to an online portfolio.
- **Statement:** Each work should be accompanied by a brief description explaining the concept, medium, and its relevance to your artistic practice.

## Motivation Letter

- **Length:** Approximately 500 words.
- **Content:** Applicants should explain their interest in the Masterclass, how it aligns with their artistic goals, and what they aim to achieve through participation.

## Application Deadlines

- **Submission Deadline:** Applications should be submitted no later than three weeks before the course start date.
- **Evaluation Period:** The course management will evaluate applications and notify applicants of acceptance within one week of submission.

## Selection Criteria

Selection criteria include artistic potential, research interest, and commitment level. Decisions on acceptance are made by Zeichenfabrik GmbH based on recommendations from the course instructor. No verbal explanations for the decisions will be provided.